

MEMORANDUM OF ASSOCIATION

I. Name:

The name of this Society shall be the 'Acoustical Society of India'. Located at Physics Department, Andhra University, Waltair.

II. Registered Office:

The Registered Office of the Society shall be located at the normal place of work of the Secretary, for the time being, of the society. At present Physics Department, Andhra University, Waltair.

III. Aims and Objectives of Society:

The Society is established for the public benefit and to promote the following aims and objectives:

- (a) The advancement of the science and technology of all branches of acoustics and the maintenance of the highest standards in such science and technology.
- (b) The advancement of education in the said science and technology and allied sciences and technologies.
- (c) The organisation of conferences, meetings, symposia for discussion among the scientists and technologists in the various disciplines involved in acoustics.
- (d) The advancement of research in the said science and technologies and the publication of the results of such Research
- (e) Co-operating with similar learned societies in organising and taking part in meetings, symposia and similar activities.
- (f) Representing Acoustical interests at the National and International levels.
- (g) To collect and maintain library for the benefit of the society.

IV. The business of the association shall be controlled and conducted by an Executive Committee to be elected as explained in the Rules and Regulations. The functions and powers of the Executive Committee will be as laid down in the Rules and Regulations.

V. Till such time that a regular Executive Committee is duly elected within two years from the date of year of the business of the association shall be controlled and conducted by an 'Adhoc' committee consisting of the following persons:

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| 1. Prof. S. Bhagavantam, (Convener) | Indian Institute of Science, Bangalore -12 |
| 2. Prof. B. Ramachandra Rao, (Secretary) | Prof. and Head of the Physics Department, Andhra University, Waltair (A.P.) |
| 3. Dr. M. Pancholy,
(Adhoc Committee Member) | Acoustics Head, Nat. Phys. Lab.,
New Delhi-12 |
| 4. Prof. B. S. Ramakrishna,
(Adhoc Committee Member) | Dept. of Elec. Commun. Engg., India
Inst. of Science, Bangalore-12 |
| 5. Dr. S. Balakrishna
(Adhoc Committee Member) | Asst. Director of Nat. Geophys. Research
Inst., Hyderabad-7 |
| 6. Dr. S. C. Srivastava,
(Adhoc Committee Member) | Sr. Scientific Officer, Rcgnl. Res. Labs
Bhubaneswar |
| 7. Prof. Rais Ahmed,
(Adhoc Committee Member) | Head of the Phys. Dept., Aligarh
University, Aligarh |

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| 8. | Dr. D. Srinivasan,
(Adhoc Committee Member) | Scientific Advisor to Chief of Naval Staff, New Delhi |
| 9. | Dr. N. Lakshmayya, Director,
(Adhoc Committee Member) | Small Scale Industries, Development Commission,
A-Wing, 7th Floor, Nirman Bhavan, New Delhi |
| 10. | Dr. M. Krishna Murthy
(Adhoc Committee Member) | Dy. Director (Tech.), Cabinet, Secretariat, Govt. of India,
Block 5, Level - 3 Ramakrishnapuram, New Delhi |
| 11. | Dr. B. M. Abrol,
(Adhoc Committee Member) | Otologist and Audiologist, All-India Instt. of Med.
Sciences, New Delhi |
| 12. | Dr. L. N. Nath,
(Adhoc Committee Member) | All-India Instt. of Med. Sciences, New Delhi |

VI. We, the undersigned, whose names and addresses are desirous of getting the Society registered under The Societies Registration Act, XXI of 1860 under the name of 'Acoustical Society of India':

Name and Address	Designation	Signature
1. Prof. B. Ramachandra Rao, Prof. and Head of the physics Dept., Andhra University, Waltair	Secretary	Sd/ B. Ramachandra Rao,
2. Dr. K. Subba Rao, Reader in Physics, Andhra University, Waltair	Member	Sd/ K. Subba Rao
3. Dr. P. Sitarama Swamy, Reader in Applied Physics, Andhra University, Waltair	Member	Sd/ P. Sitarama Swamy
4. Dr. S. Balakrishna, Asst. Director of Nat. Geo- Physics Res. Instt., Hyderabad	Adhoc Committee Member	Sd/ S. Balakrishna
5. Dr. Y. V. Ramana, Scientist, NGRI, Hyderabad-7	Member	Sd/ Y. V. Ramana
6. Dr. M. Suryanarayana, Reader in Physics Osmania University, Hyderabad-7	Member	Sd/ M. Suryanarayana
7. Dr. G. Sivarama Sastry, Reader in Physics Osmania University, Hyderabad-7	Member	Sd/ G. Sivarama Sastry
8. Dr. T. Seshagiri Rao,	Member	Sd/ T. Seshagiri Rao

Witness:

- | | | |
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| 1. | Sri K. Venkata Rao,
Physics Scholar, A.U., Waltair | Sd/ K. Venkata Rao, |
| 2. | Sri M. Subba Rao,
State Bank of India, Visakhapatnam | Sd/ M. Subba Rao |

PLACE: VISAKHAPATNAM

DATE: 22-7-1971

RULES AND REGULATIONS

Article I

TITLE

1. Name of the Society : Acoustical Society of India
2. Location : Physics Department, Andhra University,
Waltair (A.P.)

The Society shall be called THE ACOUSTICAL SOCIETY OF INDIA and the Executive Council shall provide a common seal of the Society and make rules for safe custody and use thereof.

Article II

INTERPRETATION

In the interpretation of these Rules and Regulations unless repugnant to the context.

- (i) The singular shall include the plural and the masculine the feminine and vice versa and writing shall include printing, lithograph, typing or any other substitute for writing:
- (ii) 'Society' shall mean the Acoustical Society of India.
- (iii) 'Council' shall mean the Executive Council.
- (iv) 'Member' shall ordinarily mean and include all categories of members.

Article III

MEMBERSHIP

There shall be the following classes of membership:

A. Honorary Fellow: Any person of outstanding eminence in acoustics or an allied field may be elected to Honorary Fellowship, in the Society. He shall be elected by a unanimous vote of the Executive Council. The number of such members elected in any one year under this category shall not be more than two and the total number shall not exceed 20 at any time.

B. Fellow: (a) Any member who has rendered conspicuous service or made notable contributions to the advancement or diffusion of the knowledge of acoustics or the fostering of its practical applications is eligible for election to fellowship in the society. Ordinarily, no member shall be eligible to become a fellow unless he has a standing of not less than ten years in the field of acoustics.

(b) Members who have joined the society at the time of registration of the society shall be known as foundation fellows.

(c) Sustaining Member: Any person, corporation or organisation at the discretion of the Council, can be enrolled as a sustaining member of the Society.

(d) Member: Any person active in acoustics, who has an academic degree in acoustics or in a closely related field or who has had the equivalent of an academic degree in science or professional experience in acoustics, is eligible for admission to membership of the society.

(e) Associate Member: Any person interested in acoustics is eligible for admission to Associateship of the Society.

(f) Student Member: Any person enrolled as a student in an accredited educational institution is eligible for admission to student membership of the society.

Article IV

TERMINATION OF MEMBERSHIP

Membership of the Society shall cease

(a) By voluntary resignation's from a specified date, by giving one month' notice in writing to the Honorary Secretary. Such resignation shall not be effective until the dues to the Society are cleared.

(b) If a member fails to pay the subscription for six months after the due date and in spite of the registered notices, with acknowledgement due, demanding payment from him, the first one from the Honorary Treasurer and the second from the Honorary Secretary. However, if he clears all the outstanding dues, he may be reinstated with the approval of the Executive Council.

- (c) By death.
- (d) Ipso facto.
- (i) Upon sentence after conviction in a court of justice of any crime involving moral turpitude.
- (ii) Upon being deregistered or censured by a professional body on ground of unethical conduct, for the duration of deregistration.
- (iii) Upon forfeiture, through misconduct, of the qualification by virtue of which the member was eligible for membership.

The Council may expel from the Society any member whose conduct is such as shall, in the opinion of the Council, be injurious to the character and interests of the Society or render him unfit to be a member of the Society. Before a member is expelled his conduct shall be inquired into by the Council and he shall be given an opportunity to justify or explain his conduct. If two-thirds of the members present when the matter is inquired into or of the opinion that expulsion is warranted the Council may call upon the member to resign, and if he does not resign, may expel him from membership and remove his name from the Register, providing always that a member so expelled shall have a right of appeal to the members in general meeting and the members present at such meeting shall decide by a two-thirds majority of those present on a secret ballot whether the Council's decision to expel the member shall be confirmed or denied.

Article V

FEES

- (a) The annual subscription shall be as follows:

(i) Fellows and Members	Rs. 20/-
(ii) Associate Members	Rs. 20/-
(iii) Student Members	Rs. 10/-
and (iv) Sustaining Members	Rs. 200/-

Subscription shall be due on 31st March and shall be payable in advance. Honorary fellows shall be free of subscription.

(b) Every person elected as fellow, member, associate member or student member and every body admitted as a sustaining member shall pay the annual subscription for the current year within two months after the date of election which otherwise shall become void but the Council may in particular cases extend this period.

(c) Every person elected/admitted as Fellow Member, Associate Member, Sustaining Member shall have to pay admission fee of Rs. 20/- in addition to the annual subscription, at the time of their initial election/admission to the Society. Student Members are exempted from such admission fee.

A member who has held membership for five years and has attained the age of 60 years or a member who has paid ten years annual fees at a time may apply for and receive on the recommendation of the Council appropriate class of membership for life with all attached privileges. Such members shall be exempted from payment of further fees.

All the members must abide by the code of ethics of the Society.

Article VI

FINANCIAL YEAR

The financial year of the Society shall be from 1st April of the year to 31st March of the next calendar year. The membership fees shall be for the financial year.

Article VII

PRIVILEGES

(a) All Honorary Fellows of the Society shall be entitled to participate in all activities of the society and shall be entitled to receive free of all charges any journal published by the Society. They shall not be entitled to vote at the meetings of the society or to hold any office of the Society.

(b) All Fellows, Members and Associate Members shall be entitled as of right to participate in all the activities of the Society including right to vote, one vote per member and shall also be entitled to receive the journal free of all charges. They are entitled to hold the position of office bearers.

(c) All sustaining Members and all student members of the Society shall be entitled to participate in all the activities of the Society and shall also be entitled to receive the journal free of all charges. But they shall not be entitled to vote at the meeting of the Society or to hold any office of the Society.

Article VIII

MEETING

- (a) The meetings of the Society shall be as follows:
- (i) Ordinary meetings for the reading and discussion of papers on acoustic and allied subjects and for lectures and discussions on these subjects.
 - (ii) General Meetings,
 - (iii) Extraordinary General Meetings.
- (b) The business of the General Meetings shall be to receive and consider the report of the Council and the accounts of the Society since the preceding general Meetings to appoint auditors, and to transact any other business of which notice in writing shall have been given to the Secretary at least 60 days before such meeting.
- (c) The General Meeting of the Society shall be held at a time and place to be notified by the Secretary and such meetings shall be held within two years of the previous one unless the Executive Council, by a majority, resolves otherwise.
- (d) The Secretary shall give at least two months' notice of the General Meeting.
- (e) The time and place of the General Meeting shall be decided by the Council.
- (f) For attending to the needs and requirements of the General Meeting the Executive Council shall appoint a Local Secretary.
- (g) The quorum at General Meeting shall be twenty-five. If within half a hour of the appointed time no quorum is present, the meeting shall stand adjourned. However for meetings where no quorum is required, the president can hold/adjourn the meeting at his discretion after half an hour of the appointed time.
- (h) An Extraordinary General Meeting may be called at any time by the Council for any specific purpose relating to the direction and management of the affairs of the society and the Council shall at all times call such a meeting on requisition, in writing, of not less than (twenty-five) members of the Society, specifying the general nature of the business to be transacted. The quorum for such meetings shall be twenty-five.
- (i) At any General or Extraordinary General Meeting on a show of hands every member present in person shall have one vote. In the case of a postal ballot every member shall have one vote.
- (j) A postal ballot may be directed by the Chairman of any General or Extraordinary General Meeting or may be demanded by any ten members personally present and if so demanded be taken in such manner and at such time within twenty-eight days next after the meeting and at such place as the Chairman of the meeting directs and the result of the postal ballot shall be deemed to be the resolution of the meeting at which the postal ballot was demanded. The fact that a postal ballot has been demanded shall not prevent the continuance of the meeting for the transaction of any business other than the question on which a postal ballot has been demanded.

Article IX

MANAGEMENT

The Management of the Society shall vest in an Executive Council which shall consist of eleven members as follows:

1. President
2. Vice- President
3. Secretary and Treasurer
4. Joint Secretary
5. Editor-in-Chief
6. Immediate past President
- 7 to 11. Five Elected Members

Article X

ELECTION

a) Term of Office-The term of office of the President, Vice-President and Joint Secretary shall be one year. Term of office of the Secretary and Treasure and the Editor shall be two years.

As regards the other members of the Executive Council, two members will retire every year in the order of seniority. However, as regards the five members initially elected, the retirement shall be in the alphabetical order.

b) Nomination - Nomination papers for the posts of all office bearers shall be sent to the Secretary and Treasurer at least two months before the date fixed for the election. All Fellows and Members are entitled to send in nominations for all such posts.

c) Election - Elections shall be by postal ballot which the Secretary an Treasurer shall mail to every Fellow and Member at least thirty-days prior to the election date.

d) Vacancies - Any vacancy occurring among the elected office bearers of the Council may be filled for the unexpired term by the Executive Council.

An office bearer shall cease to hold office if he ceases to be a member of the Society under Article III above.

Article XI

MEETINGS OF EXECUTIVE COUNCIL

i) The Executive Council may meet at such times and places and upon such notice as the Executive Council may from time to time determine.

ii) Four members of the Executive Council shall form a quorum.

iii) The President: when President shall preside over the meeting of the Executive Council and in his absence the Vice-President shall preside. If both happen to be absent, the meeting, may elect its own Chairman, who for the purpose of the meeting, shall have all the powers of the President.

iv) In every case of voting the President or the Chairman will have a vote however in case of a tie the Chairman or the President shall have an additional or a casting vote.

v) The voting shall be either by show of hands or by ballot.

Whenever it is found inconvenient to call a meeting of the Executive Council and the Secretary deems it desirable that the opinion of the Executive Council should be obtained on any particular matter he shall do so by post and act in accordance with the view of the majority.

Article XII

POWERS AND DUTIES OF COUNCIL

The Executive Council shall be responsible for the general management of the affairs of the Society and shall be the financial and business instrument of the Society. It is a body to which all office bearers of the Society shall report and an immediately responsible. In general, its duties shall be executive and it is empowered to perform all such duties are setforth elsewhere in the Rules and Regulations.

All resolutions of the Executive Council shall be reported at the ensuring general meeting. Its actions in all matters shall also be reported to the members at the General Meeting for information.

The property of the Society shall be in the possession and control of the General Secretary and Treasurer. The Executive Council shall have power-to invest and deal with the money of the Society and to borrow such sums of money as it may resolve as tending to benefit the Society. All such transactions must be brought to the notice of the General Body of the Society at its immediate next meeting.

The Executive Council shall have full power of control and management of the affairs and the property of Society and to engage such officials, servants or other persons is may be found necessary for proper conduct and management of the affairs of the society.

The General Secretary and Treasurer shall perform the accepted functions of his office and shall be responsible to the Society for carrying out the resolutions of the Society.

The Secretary and Treasurer shall incur no extra ordinary expenses (above rupees five hundred in each case) without the previous sanction of the Executive Council.

The Secretary and Treasurer shall arrange to keep a record of the proceedings of all the meetings of the Society and the Council.

Article XIII.

CENTRAL OFFICE

The Society shall maintain an office which shall serve as a permanent repository for the Society records, keep current membership list and function in appropriate ways to facilitate the work of the office bearers and committees in the administration of policies and activities .of the Society. The office shall also submit necessary reports, returns etc.

The Treasurer shall maintain a true and accurate account of all sums of money received and. expended by the Society, all sales and purchases of the Society and all assets and liabilities of the Society. At each General Meeting, he shall present to the Members of the Society an account of income and. expenditure for preceding financial year/years since the last report together with a balance sheet.

A Register shall be maintained at the office of the Society showing the full names, addresses and description of each member, the date of his election and such alterations as occasion shall require and members shall request.

On or before the fourteenth day succeeding the day on which the General Meeting of the Society is held, the Secretary shall file with the Register a list of names, .addresses, and occupations of the members of the Executive council then entrusted with .the management of the affairs of the - Society and a copy of the Balance Sheet and Income and Expenditure Account.

The Secretary and Treasurer shall sign all cheques, notes, bills and other negotiable instruments unless the General Body by a resolution passed by a three fourths majority decides otherwise.

To tide over any emergency, the Secretary in consultation" with the President may delegate the duties and functions of any office bearer to any other .member of the Executive Council.

All documents relating to conveyances and contracts shall be signed, by the President on behalf of the Society.

Allocation of the finances of the Society on various activities shall be decided by the Executive Council from time to time.

Article XIV.

ACCOUNT

a) The Society shall cause proper books of account to keep with respect to

i) All sums of money received and expanded by the Society.

ii) All sales and purchases of the Society.

iii) All assets and liabilities of the Society.

b) The books of account shall be kept at such place as the council shall determine.

c) At each. General meeting the Council shall present to the members an account of income and expenditure for the preceding financial year/years since the last report together with a balance sheet.

d) The balance sheet shall be accompanied by the report of the Council and a report of the auditors, a copy of which shall be sent to all members of the Society not less than fourteen days before the date of the General Meetings.

e) The Council shall have the accounts of the Society examined and audited by a properly qualified auditor duly appointed.

Article XV

EDITOR-IN-CHIEF

Editor-in-Chief shall be responsible for the editorial management of all publications of the Society. He shall be assisted by other editors and editorial boards as upon his recommendations are approved by the Executive Council.

Article XVI

DISTRIBUTION OF SUBSCRIPTIONS

Not less than 33 percent of the amount of annual subscription received by the Society shall be allocated for the journal. Funds thus allocated, if not expended during the fiscal year, shall be retained for use in future publications.

Article XVII

CONVENTIONS

Conventions of the Society shall be held periodically the time and at a place determined by the Executive Council. The programme of a convention may include a business meeting of the Society. For arranging the convention an ad hoc local programme committee shall be nominated by the Executive Council.

Article XVIII

PUBLICATION OF/MEMORANDUM ETC

Whenever a new edition of the Memorandum and Rules and Regulations of the Society is published it should be cited by the year of its publication.

Article XIX

NOTICES

Any notice may be served or any communication may be sent by the Council or by the Secretary of the Society upon or to any member either personally or by sending it prepaid through the post addressed to such person at his address as registered in the books of the Society.

Article XX

GENERAL BODY AND ITS FUNCTIONS

1. To elect the Executive body.
2. To pass the budget for the ensuing year and approve the expenditure statement of previous year.
3. To approve the report of the activities of the Society.
4. To appoint an auditor.

The annual General Body Meeting shall be held once in a year in the month of March.

Article XXI

FUNDS

The funds shall be spent only for the attainment of the objects of the Society and no portion thereof shall be paid or transferred directly or indirectly to any of its members through any means.

Article XXII

AMENDMENT

No amendment or alteration shall be made in the purpose of the Society unless it is voted by two-thirds of the members present at a meeting convened for the purpose and confirmed by the two-thirds of the members present at a second special meeting after an interval of one month.

In case the Society has to be wound up the property and funds of the society that will remain after full satisfaction of the liabilities of the Society will be transferred or paid to some other institution with similar aims and objectives.

Certified that this is a correct copy of rules and regulations of 'Acoustics Society of India'.

Name and Address	Designation	Signature
1. Prof. B. Ramachandra Rao, Prof. and Head of the physics Dept., Andhra University, Waltair	Secretary	Sd/ B. Ramachandra Rao
2. Dr. K. Subba Rao, Reader in Physics, Andhra University, Waltair	Member	Sd/ K. Subba Rao
3. Dr. P. Sitarama Swamy, Reader in Applied Physics, Andhra University, Waltair	Member	Sd/ P. Sitarama Swamy

Witness:

3. Sri K. Venkata Rao,
Physics Scholar, Andhra University,
Waltair
Sd/ K. Venkata Rao,
4. Sri M. Subba Rao,
State Bank of India, Visakhapatnam
Sd/ M. Subba Rao

PLACE: VISAKHAPATNAM

DATE: 22-7-1971